



Opportunities Industrialization Center of New London County, Incorporated (OIC) provides training that allows unemployed and underemployed individuals to secure meaningful employment. The organization takes a comprehensive approach to barriers to successful employment by offering the following services:

**Learning Academy**

- Employability Skills Training
- ServSafe Food Handler Certification
- Caregiver/Companion Certification

**Culinary Arts/Hospitality Training**

- ServSafe Food Protection Manager Certification

**Healthcare Training**

- Certified Nursing Assistant Licensure

**Basic Construction & Safety Training**

- OSHA-10 Certification

**Business Office Skills/Computer Training**

- Administrative Assistant Certification

**Educational Programs/Services**

- Project Employment Re-Integration Program
- Job Placement Assistance
- Career Clothing Closet

OIC of New London County, Incorporated hosts **Information & Application Sessions Every Tuesday beginning at 9:30 am and every hour until 3:30 pm. Please contact our Intake Specialist at [scollado@oicnlc.org/](mailto:scollado@oicnlc.org/) 475-254-4951 to make an appointment.**

Learn more information regarding our program and services at

[www.oicnlc.org](http://www.oicnlc.org)

Follow us Twitter (@OICNLC) and Facebook/oicnlc for updated events.

**Travel Directions**

**From I-95 North**

Take exit 83 (Downtown New London) onto Huntington Street; Proceed straight to stop sign .

Turn right onto Jay Street to first traffic light. Turn right at traffic light onto Hempstead Street. Turn left from Hempstead Street into OIC's parking lot.



**From I-95 South**

Take exit 84S (Downtown New London). Proceed straight to Eugene O'Neill Drive and through downtown to Tilley Street. Turn right onto Tilley Street and drive one block to Washington Street. Turn left onto Washington, go straight to traffic light. Turn right at traffic light onto Hempstead Street. Turn left from Hempstead Street into OIC's parking lot.



*OIC of New London County, Incorporated is a community partner of United Way of SECT*



**LIVE UNITED**



**OIC of New London County, Incorporated**



Opportunities Industrialization Center of New London County is a community based non-profit organization providing education, supportive services, and job placement training to residents of New London County for 50 years.

**106 Truman Street  
New London, CT 06320  
860-447-1731  
[www.oicnlc.org](http://www.oicnlc.org)**

## PROGRAMS AND SERVICES

### Employability Skills Training

#### Learning Academy

Adult learners are provided with the opportunity to refresh their Employability Skills which are necessary for workplace success. All students seeking career technical training at OIC must be engaged in 6-weeks of Employability Skills training which includes:

#### **Week I**

"Setting Career Goals"

#### **Week II**

"Workplace Ethics-Professionalism in the Workplace-Workplace Etiquette"

#### **Week III**

"Employment Essentials- Resumes, Interviews, and More!"

#### **Week IV**

"Job Retention-You've Been Offered the Job-Now What"

#### **Week V**

"Introduction to Customer Service "

#### **Week VI**

Pre-Vocational Training and Certification  
*Initial Certification is Obtained in Selected Career Pathway*

Learning Academy is held Tuesday-Friday both in-person and virtually. In-person classes are held from 9:30 am-11:30 am & virtual classes are held 1:30 pm-3:30 pm. This is a MANDATORY component of training.

### Train-to-Work Programs

#### Certified Nursing Assistant Certificate Training

Students gain the training and clinical experience to become a Certified Nursing Assistant within the State of Connecticut.

#### **6-Week Training Course**

Operates Tuesday-Friday  
(9:00 am – 4:00 pm)

#### **Clinical Hours**

(7:00am – 3:30 pm)

#### Business/Office Computer Skill Training

The Business/Office Computer Skill Training program assists individuals in developing skills that will allow them to function as a professional in an office environment.

#### **6-Week Training Course**

Operates Tuesday-Thursday  
(1:00 pm – 3:00 pm)

#### Culinary Arts/Hospitality Certificate Training

Students learn basic food service procedures and cooking techniques to assist them in obtaining the National Restaurant Association ServSafe Food Protection Manager Certification.

#### **6-Week Training Course**

Operates Tuesday-Friday  
(9:00 am-3:00 pm)

#### Basic Construction & Safety Training

Students will be able to obtain their OSHA-10 certification which focuses on workplace safety. This course is designed for individuals interested in working primarily on construction sites or other areas that require the OSHA-10 certification.

#### **Sessions Offered Based On Demand**

#### **Classes Offered in 7 Sessions**

Operates Tuesday's & Thursday's  
(1:00 pm-3:00 pm)

### Educational Programs/Services

#### Project Employment Services

Project Employment is a community reintegration program that offers job placement support to clients that have been involved in the judicial system. Clients will receive employability skills training and receive support to address barriers to prevent re-incarceration.

**All Interested Applicants will be notified by the Project Employment Coordinator upon completion of Intake Procedures. Classes are held Wednesday's from 9:00 am-12:00 pm**

#### Job Placement Assistance

OIC provides interested applicants with support in their job search efforts and activities. Support comes in the form of assistance with completing applications, resume development, job search techniques, and mock interviewing.

**All Interested Applicants will be notified by the Job Placement Specialist upon completion of Intake Procedures**

#### Career Clothing Closet

OIC will provide dress attire for active job seekers and students. The Clothing Closet is open every Monday from 9:00 am -12:00 pm for male job seekers and Thursday's from 9:00 am-12:00 pm for female job seekers.

